

Chesapeake Comprehensive Dentistry, P.A.

Southside Professional Center
1346 S. Division St., Suite 104
Salisbury, MD 21804

Broken Appointment Policy - Please Read Carefully And Sign

We do not overbook our schedule and it is therefore extremely important that all patients honor their scheduled appointments. Failure to show for an appointment deprives others of timely completion of their needed dental care and incurs higher overhead expenses. Appointments are reserved specifically at your request, when missed, there incurs a loss for everyone, including the patient.

In addition, we do reminder calls 7 days prior to the appointment and again 2 day prior to the appointment as a courtesy to our patients; however you are ultimately responsible for the appointment that you make with our office.

At this time we want to make you aware of our broken appointment policy. A missed appointment or cancellation within less than 24 hours' notice could possibly incur a \$50 broken appointment charge. Should you miss or cancel a second appointment within less than 24 hours we will require payment in full, in advance for the proposed treatment to be rendered at the next visit.

Thank you so much for your understanding. If you have any questions, please don't hesitate to ask.

Chesapeake Comprehensive

Dentistry, P.A.

Patient Signature: _____

Date:

Printed Name: _____

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